

PUBLIC SERVICE MINISTRY **CIRCULAR MEMORADUM REF.#PS:11/1/12^{II}**

*FROM: Permanent Secretary
 Public Service Ministry*

*TO: All Permanent Secretaries
 Heads of Departments and
 Regional Executive Officers*

*SUBJECT: Annual
 Conference – Personnel
 Practitioners*

DATE: August 27, 2003

This Ministry proposes to convene its Annual Conference of Personnel Practitioners shortly. An invitation and an agenda will be circulated.

2. In the meantime however, you are required to submit to this Ministry before September 19th 2003 those personnel issues you wish to have ventilated at the conference.

3. Please discuss this matter with the Head of your Personnel Unit and if possible, your Programme and Sub-Programme Heads before submitting your response to this Ministry.

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Dr. N. K. GOPAUL
Permanent Secretary
PUBLIC SERVICE MINISTRY